



## School for Little Children Nominating Committee

### Interested in joining SLC's Governing Board?

The SLC Governing Board is looking to fill a few positions for the 2015-2016 school year. Board membership is an excellent way to get involved in the SLC community. If interested, please pick up an application package in the front office or scroll to the last page to fill out the application on line.

The application package includes a description of Board duties and member expectations.

**Applications are due by Friday, May 1, 2015**, and can be emailed to Stephanie Davis at [stephanie.m.davis@gmail.com](mailto:stephanie.m.davis@gmail.com) , dropped off at the SLC front office, or mailed to: School for Little Children, 1427 Chicago Ave, Evanston, IL 60201.

If you have any questions, please contact any member of the Governing Board Nominating Committee:

Stephanie Davis ([stephanie.m.davis@gmail.com](mailto:stephanie.m.davis@gmail.com))  
Jennifer Moreno-Reddick ([j.morenoreddick@gmail.com](mailto:j.morenoreddick@gmail.com))  
Beverly Breslow ([beverly.breslow@gmail.com](mailto:beverly.breslow@gmail.com))  
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## **School for Little Children Governing Board Who we are & what we do...**

### **Who we are...**

- School for Little Children's Governing Board is comprised of 11 volunteers. These volunteers are made up of past and present parents, and/or individuals with a connection to School for Little Children.
- Currently, our Board includes a President, Vice-President, Treasurer, Secretary, Human Resources Chair, Development Committee Chair and two Parent Committee representatives as well as voting Members-at-Large. Non-voting members who sit on the board include School for Little Children's Director and Associate Director, as well as an SLC parent who is serving as a board Associate.

### **What we do...**

- The Governing Board of School for Little Children supports the vision and mission of our school. We are responsible for planning, resource allocation and decision making in all areas of operation of School for Little Children.
- Throughout the year, areas of our strategic plan, namely, financial sustainability, community connections, professional development, curriculum enrichment and leadership and succession are monitored and evaluated by the Board to maintain our high quality teachers, pre-school education and environment.



## GOVERNING BOARD MEMBERS

### **Responsibilities & Expectations**

- Shall hold office for a two year term, with the option to renew the term once
- Attend a mandatory Governing Board orientation meeting, prior to the beginning of the term
- Attend and participate in all monthly Governing Board meetings, missing no more than three meetings in a school year
- Be informed about SLC's vision, mission, core values and other priorities set forth in the strategic plan
- Be informed about SLC's programs and policies
- Provide guidance and support to the SLC Director with respect to the implementation of SLC's policies, procedures and strategic priorities
- Promote and attend all SLC fundraisers and special events
- Serve on at least one additional Governing Board subcommittee (e.g., Development, Human Resources, Long term Planning, Nominating), and participate in all meetings of that committee
- Review agenda and supporting materials prior to Governing Board and committee meetings
- Assist the Governing Board in carrying out its fiduciary responsibilities, such as reviewing quarterly financial statements and participating in the budgeting process
- Comply with conflict of interest and confidentiality policies
- Make the Governing Board aware of any information or situation that may be of concern to the Governing Board and/or SLC
- Seek out and suggest possible nominees to the Governing Board who can make significant contributions to the work of the Board
- Be an ambassador for SLC in the community
- Make an annual contribution to SLC in an amount that is financially meaningful to you



**School for Little Children  
Governing Board Member Application**

Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Date: \_\_\_\_\_

Thank you for your interest in applying for SLC Governing Board membership. Your time is appreciated and your expertise/perspective could be a valuable resource for our school leadership. Our goal is to maintain a good balance of needed skills on the Board; therefore, please help us get to know you better by completing the following questions:

Please describe your impressions of School for Little Children and its mission.

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What interests you most about serving on the SLC Governing Board?

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Do you have prior board experience? If so, how do you feel you contributed to that organization as a board member?

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What particular expertise or perspective do you possess that would be of value to the SLC Governing Board?

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Would contributing an average of 6-8 hours per month to school and/or board activities be acceptable?

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Thanks again. A member of the Nominating Committee will be in contact with you soon.