



Please return by March 10<sup>th</sup> to confirm your placement.

# 2023/2024 Tuition Payment Agreement for 4-Day Fours

I, THE UNDERSIGNED, AGREE TO MAKE TUITION PAYMENTS TO The School for Little Children, according to the following schedule:

\_\_\_ **Monthly:** Nine equal payments of **\$668.00** due the **1<sup>st</sup>** of each month, **May 1<sup>st</sup> – January 1<sup>st</sup>**.

or

\_\_\_ **Semi-annually:** Two equal payments of **\$3,006.00** due **May 1<sup>st</sup> and January 1<sup>st</sup>**.

or

\_\_\_ **Annually:** One payment of **\$5,891.76** (2% discount) if paid by check or ACH on or before **May 1<sup>st</sup>**. Credit card payments on or before May 1<sup>st</sup> do not qualify for the 2% discount, but are not charged the regular 2.2% processing fee.

If paying after May 1<sup>st</sup>, **\$6,012.00** will be due no later than June 1<sup>st</sup> or within 30 days of enrollment.

As a courtesy, statements will be e-mailed approximately 2 weeks before the tuition due date to those choosing the monthly payment plan. A late penalty of \$10.00 a month may be imposed after the 5<sup>th</sup> of the month. Payments may be made by cash, check, or ACH. Credit cards are accepted, but are subject to a 2.2% processing fee.

Parent(s) Name (Printed): \_\_\_\_\_

Best Email to

Child's Name: \_\_\_\_\_ Receive Invoices: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ACH Authorization (Optional)

I \_\_\_\_\_ authorize **School for Little Children (SLC)** to debit the bank account indicated below on the **1<sup>st</sup> of the month** for my outstanding account balance (i.e. preschool & enrichment tuition and registration fees).

\_\_\_ Checking \_\_\_ Saving

Bank Name \_\_\_\_\_ Bank City/State \_\_\_\_\_

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

Terms and Conditions: I understand and agree that any and all changes in my account information, including requests to terminate this agreement, must be in writing and be delivered to SLC at least 21 days prior to the next due date. If the payment due date falls on a weekend or holiday, I understand and agree that the payment may be executed on the next business day. I understand and agree that as this is an electronic transaction, adequate funds must be available for withdrawal from my account by the payment due date. In the case of an ACH transaction being rejected for Non-Sufficient Funds (NSF), submission error, or other bank related return reasons I understand and agree that the company may at its discretion resubmit the ACH debit transaction within thirty (30) days. I acknowledge that the origination of ACH transactions to my account must comply with provisions of U.S. law and agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Over)



## 2023/2024 Tuition Policy

- Short-term closure for disinfecting classrooms, weather, etc.
  - Short-term closure is defined as up to 2 weeks.
  - No tuition credits or refunds will be given for short-term closures.
- Mandated school closure (long-term) after school has been in session
  - SLC will institute an e-learning program for the first 6 weeks of a long-term mandated school closure.
  - During the 6 weeks of mandated closure, families will receive a 30% tuition rebate to be credited to future programming, refunded, or donated back to SLC.
  - If the mandated closure extends past 6 weeks, SLC will suspend e-learning and a full refund for the remaining closure will be given.
- Penalty for student withdrawal after the school year starts

<b>If a student withdraws by:</b>	<b>SLC retains:</b>
<b>May 31<sup>st</sup></b>	One (1) month's tuition
<b>June 30<sup>th</sup></b>	Two (2) months' tuition
<b>July 31<sup>st</sup></b>	Three (3) months' tuition
<b>October 31<sup>st</sup></b>	Four (4) months' tuition
<b>November 30<sup>th</sup></b>	Five (5) months' tuition
<b>After December 31<sup>st</sup></b>	No tuition is refunded

This schedule will be prorated if SLC is subject to a delayed opening and for students with a late enrollment date.

- Our operating expenses are relatively fixed before school begins, thus there are no refunds given for time missed because of extended illness or vacation.
- The \$100 registration fee is non-refundable.